Cow Sense® Product Support Bulletin

Post Cow or Add a Large Group to Production Cycle

Discussion: The purpose of this Production support Bulletin is to document and discuss the procedure for Posting a Cow or adding a large group to a production cycle.

Post Cow

If you need to add just a few head, the Post Cow would be your best option.

1. If the cow does not yet have a record in Cow Sense, enter one first through Enter Data > Cows > Enter Cows.

2. Go to Enter Data > Cows > Post Cow.

3. Enter the first ID of the Cow you need to add to the production cycle and click on the button that says "Post Cow." You will be asked if it is okay to post Cow ID XXX, you will need to click on the "OK" button on the window. A calving record will then open for the cow ID you just entered.

4. This record can be completed at this time or it can be closed and then be recalled by going into Enter Data > Calves > Calving and doing a find on either the Calf ID or the Cow ID.

5. Repeat this process for each cow you want to add to the production cycle.

Adding a Large Group to a Production Cycle

This process is best used if you have 10 or more cows you need to add to a production cycle.

1. Go to Maintenance > New Cycle > Run New Cycle.

2. You will be encouraged to make a backup of your herd. Click "Yes" to make the backup. In this instance just a standard backup to your C: drive is sufficient (click the "OK" button in the "Backup Herd" window. You will receive a message that the backup was successful. "OK" this window as well. When the backup is complete, Cow Sense will need your "OK" to perform routine maintenance. The next window will tell you the maintenance is complete and you will click "OK"

3. The next window will ask you for the reference date or also known as the production cycle date. Since you want to add cows to an existing production cycle you will need to enter the exact same date as the one that already exists. Click the "OK" button after entering your date.

4. In the next window a warning will appear that this is a duplicate date and verifies that you want to add cows to that production cycle date. You will need to answer "OK" to this question to proceed.

5. Another confirmation window will appear asking you to verify that the date is correct. Click "Yes" if that date is correct.

6. You are now at a black window that is asking several questions about the record you will be adding to the cycle. If you use the same ID in the Calf that the Cow has you will want to check mark the box that says "Default Calf ID to Cow ID" and enter in a prefix or a suffix if you add those to the calf ID.

7. In this step, you will click on the "Select Cows" button in the upper right hand box. This will take you to where you can manually select the cows you want to add to the cycle.

8. If you can query on something that the cows have in common, you can click on the "Select" button at the top of the "Select Cows for New Cycle" window. At the very least you will want to select just your "Active Cows" list from the drop down menu at the top.

9. Now, you can select the cows by changing the "No" in the "Marked?" column to a "Yes"

10. Once you have the cows "Marked?" that you wan to add to the cycle, click on the "Proceed with New Cycle" button at the top.

11. A window will then appear that asks if cow selection is complete. Answer "Yes" to this question to proceed. This window will also display how many cows will be added to the production cycle.s

12. This will take you back to the black window where you will click on the "GO" button.

13. You will then be asked again if the number is correct that you want to add to the production cycle and if you want to proceed. Click "Yes" if everything is correct.

14. At this point in the add to production cycle process you will be asked if you want to clear out any breeding data older than 300 days. For general house keeping purposes answer, "Yes" to this question. There are some instances where you would not want to clear this out.

15. When the blue progress bar has filled the space allotted, click on the "Exit" button. The cows you manually selected have now been added to the production cycle.